

Truxton Academy Charter School

Regular Board Meeting August 18, 2025

Notice was provided on our website, www.truxtonacademy.org on August 11, 2025.

Call to order: Meeting was called to order by President Stuart Young at 6:46 p.m.
The pledge to the flag was led by President Young.

Members Present: Stuart Young, Tom Brown, Carol Woodhouse, Jeff Perry, Alison Sprouse Mastroe

Members Excused: Korrine L'Hommedieu, Krysta Austen

Others present: Scott Anderson, Patty Dawson, Kim Bull, Andrea Dawson

Community Comments: None

Approval of Minutes: The July 7, 2025 minutes were accepted by President Young as presented with no objections.

School Report:

School Principal Scott Anderson reported:

- The preliminary State test score data was reviewed. 33% of students in grades 3-6 improved in ELA from last year. 28% of students declined in Math. The data shows the students scored about the same as students in the Cortland Enlarged City School District but were 8-10% lower than students in the Homer Central School District. The charter school's SUNY representative, Mark will use part of his hours comparing data to other schools in the area. Mr. Anderson reminded the Board that this data is not certified.

Executive Director Patty Dawson reported:

- The data dashboard is complete for the school year 2024-2025 and has been included in the email for this Board meeting for the Board to review.
- There has been a great team working over the summer months.
- There are 111 confirmed students enrolled for the 2025-2026 school year. There are a few transportation issues with Cortland and Homer. Patty plans to attend Cortland's next Board meeting with the family who is having trouble obtaining transportation.

Board Committee Reports:

Academic Committee Report

Jeff Perry reported that the Academic Committee met on August 3, 2025.

- The school is heading in the right direction to align with SUNY's key dashboard. Working on using the correct wording for documentation.
- Working on having tools for assessing project based learning throughout the school year.
- There was discussion on ELA vs. Math growth and how RTI is working. Iready is working to help students in their math fact fluency.
- STEM - Kim Bull has the FOSS kits but there is a lack of resources, which the committee is looking in to.
- Patty Dawson suggested that new Board member Alison Sprouse-Mastroe become a member of the Academic Committee.
- Jeff will contact Board members with the new schedule for meetings this academic year.

Finance Committee Report

Tom Brown reported that the Finance Committee minutes were attached to the email with tonight's agenda.

- There is no Treasurer's report tonight
- The new hire for 2nd grade and the long term substitute teacher moving to 4th grade will be discussed in Executive Session.
- Bookkeeper Patti Waltz would like to move from online quickbooks to offline quickbooks. She is reconciling books every month.
- The school will be moving to an outside payroll service, with a contract coming soon.
- The internal audit went well.
- Patty Dawson will be added to the bank accounts as well as the online accounts.

Motion was made to approve Patricia (Patty) Dawson to be added to the bank accounts as well as the online accounts so she may have access to write checks in a timely manner if the Treasurer is unavailable. Motion made by Carol Woodhouse, seconded by Jeff Perry. Voting in favor - Woodhouse, Perry, Young, Sprouse-Mastroe. Opposed - Brown. Motion carried.

Motion was made to approve the contract for insurance liability, which is a retroactive approval as it was due prior to the Board meeting being held. There was a 13.9% increase in the rate, amounting to \$19,500.77. Motion made to retroactively approve the contract by Jeff Perry, seconded by Tom Brown. All in favor. Carried.

Operations Committee

Tom Brown reported. The oil tank was overfilled, but there was no harm. 150 Gallons were sold to get the tank back in order and both individuals receiving the oil have paid.

Patty reported that the cans and bottles will be going to American on Fisher Avenue. The bags may be dropped off anytime and then they notify the school when they have been counted and money may be picked up. Jim Brown will help keep the bottles and cans under control.

A discussion was held on whether to go through the paperwork to hire a bus driver for the school. It was decided to continue to use the bus driver from Cortland as needed.

Old Business

A motion was made to approve the 2025-2026 SAVE Plan for the Truxton Academy Charter School. Motion made by Tom Brown, seconded by Jeff Perry. All in favor. Carried.

- A Board calendar will be made.
- The Employee Handbook and the Family Handbook will be reviewed at the September 8, 2025 meeting.

New Business

- The Finance Committee will change their meetings to the first Tuesday of each month at 5:30 p.m.

Community Events

Events were reviewed by the Board.

Motion made to go into Executive Session to discuss personnel at 7:55 p.m. and to have School Principal Scott Anderson and Executive Director Patty Dawson join the Executive Session. Motion made by Carol Woodhouse, seconded by Jeff Perry. All in favor. Carried.

Motion to return to public session at 7:57 p.m.

Motion made by Carol Woodhouse

Motion seconded by Tom Brown

Motion made by Tom Brown, seconded by Carol Woodhouse, to approve Destiny Douglas as a full time 4th grade teacher and Max Maquet as the full time 2nd grade teacher. All in favor. Carried

Motion to adjourn at 7:58 p.m.
Motion made by Jeff Perry
Motion seconded by Tom Brown
All in favor. Carried.

The next Board of Trustees meeting will be held on Monday, September 8, 2025 at 6:30 p.m. at the Truxton Academy Charter School.

Respectfully submitted,
Andrea Dawson, Recording Secretary