

Truxton Academy Charter School

Regular Board Meeting October 27

Notice was provided on our website, www.truxtonacademy.org on October 21, 2025

Call to order: Meeting was called to order by President Stuart Young at 6:32 p.m.
The pledge to the flag was led by President Young.

Members Present: Stuart Young, Tom Brown, Carol Woodhouse, Jeff Perry, Korrine L'Hommedieu
Board Member Krysta Austen arrived at 6:38 p.m.

Members Excused: None

Others present: Scott Anderson, Patty Dawson, Kim Bull, Cindy Denkenberger, Carol Eldred,
Aaron Kinney, Andrea Dawson, Jeanne Buetner (remote)

Audit Review: Jeanne Buetner of Heveron CPA reviewed the pre-preliminary audit with the Board. She is working with Patty Dawson and Patti Walts to get the audit submitted by the November deadline. She touched on a few items to improve on but there are no big issues to address. A motion was made by Korrine L'Hommedieu, seconded by Jeff Perry, to approve the pre-preliminary audit as presented. All in favor. Carried. It is noted that everyone will be receiving the final audit to approve as well.

Community Comments: None

Approval of Minutes: The September 8, 2025 minutes were accepted by President Young as presented with no objections.

School Report:

Executive Director Patty Dawson reported:

- The Data Dashboard is complete with September's numbers.
- There are 107 students enrolled. Two students are enrolled but excluded at this time due to the lack of vaccinations.
- 8.6% of students are disabled, 2% are ELL, 60% are economically disadvantaged.
- Attendance is holding steady at all grade levels with the average being 95%.
- There are 14 staff members with seven support staff.
- Discipline: September - 0, October - 6 suspensions involving two students.
- Patty attended the NYS Charter School Conference in Rochester, NY recently, returning with new perspectives for the school.

Head of School Scott Anderson reported

- Assessment Data: Last year iReady growth was checked five times throughout the school year for reading fluency.
- This year monthly checks on iReady, reading fluency, reading comprehension, and math fact fluency. Concentration is on students comprehending what they are reading and well as if they know their multiplication facts, can then they use it as they transition into division. Students will be monitored if it is felt they need intervention to maximize their skills.

Board Committee Reports:

Academic Committee Report

Jeff Perry reported.

- Notes from the October 6, 2025 meeting were available for the Board to review.
- New students seem to be adapting well to the school environment.
- Progress is being made on key items of strategic goals.

- A staff member from CNYRIC is crunching data to track growth of the students.
- Staff morale - stressed by not overwhelming. Staff seems to be very cohesive this year. Scott Anderson and Kim Bull keep the committee advised of any concerns.
- RTi resolute showed progress.
- Discussed bus situation, it is on all committee's radar to try and solve how to hold field trips.

Financial Committee Report

Tom Brown reported that the Finance Report was attached to email.

- Patti Walts is working on ESSA grants.
- Need to have the General Fund as an interest bearing account.
- Quik Books conversion from online to desktop is on hold at this time.
- Switching to a new payroll company has also been put on hold at this time
- Discussion of pay adjustment for an employee will be discussed in Executive Session.
- Action Item: Motion made to approve proposed changes to Financial Controls was made by Tom Brown, seconded by Korriene L'Hommedieu. All in favor. Carried.

Operations Committee

Tom Brown reported. The Operations report was included in the email to all Board members

- Repairs needed within the school are being worked on.
- The boiler is on and working fine.
- Tom was happy with the marketing being done by the school. Recently participated in the Tully Community Days, The Pumpkinfest in Cortland, and the Trunk or Treat/Haunted Hallway here at the school on Saturday, October 25.
- The committee is pleased that produce from the garden is being utilized.
- Discussion was also held about the bus situation. Board member Woodhouse has written letters to legislators.

Old Business

There was no old business to discuss.

New Business

- The BOT accepted the resignation of member Alison Sprouse-Mastroe effective October 9, 2025.
- The Employee Handbook and Student Handbook were emailed to all Board members. Patty wishes that everyone take the time to look these over and they will be discussed at the Board meeting on November 10, 2025.
- The school had a Health Audit recently. Everything was in compliance.
- Action Item: Jeff Perry made a motion to accept the Health Audit as presented. Seconded by Krysta Austen. All in favor. Carried.
- Ad Hoc Nominating Committee member Cindy Denkenberger was present to recommend Carol Eldred as a new member of the Truxton Academy Charter School Board of Trustees. Board members engaged in conversation with Ms. Eldred.
Action Item: Carol Woodhouse nominated Carol Eldred to become a member of the Truxton Academy Charter School Board of Trustees filling the remainder of Alison Mastroe's term, seconded by Krysta Austen. All in favor. Carried.
Patty Dawson will submit the proper paperwork to SUNY for approval.

Community Events

Events were reviewed by the Board. Patty mentioned that the first "Quarterly Expo" for staff and students will be held on November 7, 2025.

The Board adjourned to Executive Session at 8:11 p.m. with the request that Head of School Scott Anderson, Executive Director Patty Dawson and proposed new Board member Carol Eldred be in attendance.

Motion offered by Jeff Perry

Motion seconded by Krysta Austen

All in favor. Carried.

Motion to return to public session at 8:13 p.m.
Motion offered by Jeff Perry
Motion seconded by Korrine L'Hommedieu
All in favor. Carried.

Motion made to approve the pay increase discussed in Executive Session.
Motion offered by Carol Woodhouse
Motion seconded by Krysta Austen
All in favor. Carried.

Motion to adjourn the meeting at 8:14 p.m.
Motion offered by Carol Woodhouse
Motion seconded by Krysta Austen
All in favor. Carried.

The next Board of Trustees meeting will be held on Monday, November 10, 2025 at 6:30 p.m. at the Truxton Academy Charter School.

Respectfully submitted,
Andrea Dawson, Recording Secretary
Truxton Academy Charter School