

# Truxton Academy Charter School

## Regular Board Meeting December 8, 2025

Notice was provided on our website, [www.truxtonacademy.org](http://www.truxtonacademy.org) on December 1, 2025.

**Call to order:** Meeting was called to order by President Stuart Young at 6:35 p.m.  
The pledge to the flag was led by President Young.

**Members Present:** Stuart Young, Krysta Austen, Tom Brown, Jeff Perry, Carol Eldred  
Carol Woodhouse arrived at 6:38 p.m.

**Members Excused:** Korinne L'Hommedieu

**Others present:** Scott Anderson, Patty Dawson, Kim Bull, Jeffrey Wolff, Andrea Dawson

**Community Comments:** Parent Jeffrey Wolff spoke to the Board with some concerns.

**Approval of Minutes:** The November 10, 2025 minutes were accepted by President Young as presented with no objections.

### **School Report:**

Executive Director Patty Dawson reported:

- The second quarter of the school year has started. Classroom management being monitored. Staffing has been adjusted as one staff member left suddenly which has put a strain on other staff members.
- The Data Dashboard is complete and in the BOT drive. Current number of students is 104.
- Students with IEP's represent 9%, 504's is 10%, ELL is 3% and economically disadvantaged is 60%.
- Attendance is better than November with 95% overall. Attendance letters go out to families with students with excessive absences.
- There were no new suspensions in November.

Principal Scott Anderson reported:

There is no new assessment data to report since the last Board of Trustees meeting.

### **Executive Session**

Tom Brown made a motion to enter Executive Session at 7:04 p.m., seconded by Carol Woodhouse, to discuss details of proposed litigation as expressed in the concerns presented, as well as matters leading to the employment of a particular person applying to fill the Teaching Assistant vacancy. All in favor. Carried.

### **Public Session**

Krysta Austen made a motion to return to public session at 7:14 p.m., seconded by Tom Brown. All in favor. Carried.

### **Board Committee Reports:**

#### **Academic Committee Report**

Jeff Perry reported that there was no meeting held this month.

#### **Financial Committee Report**

Tom Brown reported that the Finance Committee met on December 2, 2025.

- Notes from the meeting were emailed to the Board.
- Also emailed to the Board was the balance sheet and income statement for the Board to review.

- Utilities are up some. Legal might end up exceeding the budgeted amount as well.

### **Operations Committee**

Tom Brown reported that there was no meeting held this month.

- Three proposals for E-Rate consulting groups were emailed to the Board. Discussion was held amongst the Board with regards to the proposals from Garber Consulting Group, Kellogg and Sovereign Consulting and HWC Consulting.
- A motion was made by Jeff Perry, seconded by Carol Woodhouse, to approve the Garber Consulting Group for Erate consulting services. The school is established with this organization and the Board feels comfortable continuing with them. All in favor. Carried.

### **Old Business**

- There was no old business to discuss.

### **New Business**

- The state scores were posted today and Truxton's students improved in ELA, and the scores were good. They did okay in Math but there is room for improvement.
- The Board re-examined the new Board orientation. New Board member Carol Eldred stated she is finding everything helpful.
- As the Board discussed hiring a new TA in Executive Session. Patty has been given the go ahead to hire for that position.
- Action Item: A motion was made by Carol Woodhouse, seconded by Tom Brown to hire Harlie St. John as the new full time Teaching Assistant starting December 15, 2025. All in favor. Carried.
- Discussion was held on the process for the school's re-charter. The date the renewal is due is in August 2026. The Board would like to re-engage Bill Clark for help, especially for when the Board of Trustees sits with SUNY. The Board also needs to think about chartering for grades 1-5 and possibly Pre-K if there is funding available. The reasoning behind not rechartering for 6th grade is students tend to want to go to their home school because 6th grade is included in middle school.
- Discussion held on Holiday celebration for staff, something in the New Year.

### **School/Community Events**

Events were reviewed by the Board. The Winter Snowcase will be held on December 18, 2025 from 5:30 p.m. to 7:00 p.m. here at the school. Each class will perform and the SCA will have a hot cocoa bar and bake sale. If anyone would like to contribute to the bake sale, please contact Patty.

The Financial Committee meeting may be moved to 1:00 p.m. on January 6, 2026.

Motion to adjourn the meeting at 7:55 p.m.

Motion offered by Carol Woodhouse

Motion seconded by Krysta Austen

All in favor. Carried.

The next Board of Trustees meeting will be held on Monday, January 12, 2026 at 6:30 p.m. at the Truxton Academy Charter School.

Respectfully submitted,  
Andrea Dawson, Recording Secretary  
Truxton Academy Charter School