

# Truxton Academy Charter School

## Regular Board Meeting April 21, 2025

Notice was provided on our website, [www.truxtonacademy.org](http://www.truxtonacademy.org) on April 7, 2025

**Call to order:** Meeting was called to order by President Stuart Young at 6:35 p.m.

**Members Present:** Stuart Young, Tom Brown, Carol Woodhouse, Jeff Perry, Krysta Austen

**Members Excused:** Korrine L'Hommedieu

**Others present:** Scott Anderson, Patty Dawson, Kim Bull, Andrea Dawson

**Community Comments:** None

**Approval of Minutes:** Motion was made to approve the minutes of the March 24, 2025 meeting with corrections made to the motion to adjourn the meeting. All in favor. Carried.

**School Report:** Executive Direction Patty Dawson presented the report.

- The data dashboard has not been updated for April.
- There are no staggering differences from last month. Attendance has been steady, student numbers are the same and there has been no changes in staffing.
- There have been 25 new applicants for students wanting to attend in 2025-2026.
- There has been some push back from school districts with regards to transportation. There will be upcoming discussions to make a plan to help facilitate smooth transportation..

### **Board Committee Reports:**

#### **Academic Committee Report**

Jeff Perry reported that the Academic Committee met March 24, 2025. Focus of the meeting was prepping for the SUNY visit. There is now a one-on-one Educational Aide for a student. Garden development was discussed with Mr. Anderson and the committee also discussed the Scope and Sequence Rural Life idea. There will be a rubric made for teachers to use for student evaluations.

The committee is concerned with reading gaps in the lower grades. Novels are being introduced and new books have been ordered for grades 1-5 to use.

The current phonics routine will be strengthened for next year.

Need for additional assessments for data was discussed.

SUNY wants to see growth.

The next meeting will be held sometime during the week of April 28, 2025.

**Financial Committee:** Tom Brown reported. The report from the April 14, 2025 meeting was attached to the agenda. Korrinne L'Hommedieu is willing to stay on the Board as Treasurer, but needs to step back from all of the financial responsibilities she currently undertakes.

The Action Item for new hires will be moved to Executive Session.

#### Action Items:

A motion was made by Carol Woodhouse, seconded by Krysta Austen to approve making a position of Bookkeeper for the Truxton Academy Charter School. The position will be approximately 10 hours per week at an hourly rate between \$18-24/hour, All in favor. Carried.

A motion was made by Jeff Perry, seconded by Tom Brown to approve the on-line application in the amount of \$1,823.25 for the Letter of Commitment to OLAS for the 2025-2026 school year All in favor. Carried.

A motion was made by Krysta Austen, seconded by Jeff Perry to approve the quote from Mindex for School Tool's maintenance fee, support fees and hosting fee for the 2025-2026 school year in the amount of \$5,545.00. All in favor. Carried.

A motion was made by Tom Brown, seconded by Jeff Perry to pay the invoice to the New York Charter Schools Association in the amount of \$1,170.00 for the 2024-2025 school year. All in favor. Carried.

There was no Treasurer's report.

Tom Brown presented an overview of the tentative 2025-2026 school budget. The budget will be presented for approval at the May 12, 2025 Board of Trustees meeting.

**Operations Committee** - Tom Brown reported. The minutes of the committee's meeting were attached to this meeting's agenda. All is going well. Marketing is working really hard to promote the upcoming Enchanted Garden Gala to be held on May 17, 2025 at Arlington Acres in Apulia from 7:00 - 10:00 p.m. There is a need for volunteers to set up prior to the event, and there are no events prior to this so set up does not need to be the night before. Tear down will need to be done by noon on Sunday. We will need auction items to help raise money for the school. Advance Business, who we have as our copier company will be printing all posters, tickets, etc. for free with their name attached at the bottom.

Cans and bottles - need to find a new redemption facility so Liam Austen can keep things organized and taken back in a timely manner.

#### Old Business

Executive Director Patty Dawson has a response ready to go to the State Comptroller's Office. She will email it out to the Board for review as it has to be in by this Thursday, April 24, 2025.

#### New Business

The Pumpkinfest in Cortland will be held on October 4 and 5, 2025. The school will be running the Kid Zone both days. Volunteers will be needed. This is a good marketing opportunity for the school

#### School and Community Events

Upcoming school and community events were listed on the Board's agenda and were reviewed by Patty Dawson. Patty did mention that Teacher Appreciation is the full week of May 5-9. Thursday, May 8 will be the Board's day to honor the teaching staff.

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Motion made by Tom Brown, seconded by Jeff Perry to adjourn to Executive Session to discuss details of medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation and have Executive Director Patty Dawson included in Executive Session at 7:34p.m. All in favor. Carried.

Motion made to return to Public Session at 7:42 p.m. Motion made by Krysta Austen seconded by Carol Woodhouse. All in favor. Carried.

Motion made by Jeff Perry, seconded by Krysta Austen to retroactively approve new hires, Shelby Maricle as a full time Teaching Assistant and Kathy Hawks and a full time Educational Aide. There was no further discussion by the Board. All in favor. Carried.

Motion made by Tom Brown, seconded by Krysta Austen to adjourn the meeting at 7:43 p.m. All in favor. Carried.

Respectfully submitted,

Andrea Dawson  
Recording Secretary