

Truxton Academy Charter School

Regular Board Meeting

August 14, 2023

Notice was provided on our website, www.truxtonacademy.org on Monday, August 7, 2023.

Call to order: The meeting was called to order by President Stuart Young at 7:06 pm.

Quorum as 6 trustees out of 6 total number of trustees was present as follows:

Members Present: Stuart Young, Tom Brown, Korinne L’Hommedieu, Cindy Denkenberger, and Carol Woodhouse.

Members Absent: Krysta Austen.

Others present: Patty Dawson and Kerryanne Schenck.

Pledge of Allegiance

Community Comments

Guest Bill Clarke - consultant from Results Ahead – joined at 7pm via Google Meet to discuss plan going forward and board training.

Approval of Minutes

Minutes for the Regular Board Meeting July 10, 2023 were sent out to all members for review. Hearing no corrections or objections, President Young accepted the minutes as presented.

School Report

First day with new teachers was successful. We will continue with professional development with new staff this week. Returning staff joins for the next two weeks before school starts on September 6. Kerryanne reported that we are fully staffed and the new iReady math and CKLA curriculum was purchased, has been received and professional development sessions have been scheduled. Teachers that completed the PBL Works training in July were very inspired and feeling good about planning their projects for the school year. PBL Works will continue to supply support as needed.

Board Committee Reports

Treasurer’s Report. Korinne reported preliminary revenues may be down \$250k with current enrollment numbers. Invoicing is going out to replenish accounts to keep cash flow positive. Patty reported that reconciled invoicing for SY 22-23 will go out by the end of the week and invoice 1 of 6 for SY 23-24 will go out next week.

Motion by Tom Brown, seconded by Carol Woodhouse to approve the 5-year projected Budget as presented by the Finance Committee. All in favor. None opposed. Motion carried.

Motion by Tom Brown, seconded by Korinne L’Hommedieu to approve Healthy New York Health Benefit Plan through Excellus as presented by the Finance Committee. All in favor. None opposed. Motion carried.

Personnel Committee

Report attached. Action item to approve new hires.

Motion by Carol Woodhouse, seconded by Cindy Denkenberger to approve new hires, Cyndi Pratt as Full Time Special Education Coordinator, Katie Chambers as Full Time Teaching Assistant, and to change Patty Dawson's title and role to Executive Director effective immediately.

Facilities Committee

No report submitted. Patty reported that Facilities had discussed and requested quotes for floor repair in Room 110. Cost should fall under \$1000 need for approval and can hopefully be scheduled before school starts.

Curriculum Committee

Report attached.

Motion by Tom Brown, seconded by Korinne L'Hommedieu, to retroactively approve curriculum purchases of CKLA at \$21,330 and iReady math at \$17,000 as recommended by the curriculum committee. Both prices include professional development. All in favor, none opposed. Motion carried.

Marketing Committee

No Report attached. The committee needs to reform and meet to make sure we are working toward increasing enrollment numbers.

Special Committee Reports

Nutrition Committee

No Report. NSLP grant was awarded for food processor and range, but not the hood. Committee recommends accepting and purchasing the food processor, but declining the range unless we get approval to switch to a combi oven as after further discussion, without hood approval, it may make more sense especially with the state's direction on gas appliances.

Motion by Tom Brown, seconded by Korinne L'Hommedieu, to accept the NSLP funds and purchase food processor not exceeding \$2960 as awarded. All in favor, none opposed. Motion carried.

Professional Advisory Committee

No report submitted.

Rural Life Lab Committee (formerly Agriculture Committee)

No report submitted.

Stuart moved to approve reports as given. With no objections, reports are approved.

Old Business

Legal quote review. Received two quotes, third requested but never received.

Motion by Cindy Denkenberger, second by Korinne L'Hommedieu, to terminate the contract with Ellen Eagan effective immediately. All in favor, none opposed. Motion carried.

Motion by Carol Woodhouse, seconded by Korinne L'Hommedieu, to approve Paul O'Neill as new legal counsel. All in favor, none opposed. Motion carried.

Tom will contact Paul O'Neill to finalize the contract.

New Business

Attached SANY support proposal by Bekir Duz for informational purposes.

Proposed SAVE Plan is attached for review and approval for Public Posting. A Public Hearing will be held September 11, 2023, at 6:45pm where comments will be heard and considered.

Motion by Tom Brown, second by Cindy Denkenberger, to approve the proposed SAVE plan and to set a public hearing for September 11, 2023, at 6:45pm. All in favor, none opposed. Motion carried.

Discussion to schedule BOT Training & Retreat to include leadership team evaluations, compliance calendar, monthly topics added to agenda going forward.

Grant funded music program was brought forward by Bryn Carr. Details are attached.

Motion by Cindy Denkenberger, seconded by Tom Brown, to approve the Music Program for the 23-24 school year. All in favor, none opposed. Motion carried.

School/Community Items

Aug 14-15 Auditors on site for annual audit

Aug 14 Book delivery - 2 skids/45 cases

Aug 14-18 New Team members arrive for PD

Aug 21 BOT Breakfast with teaching team 8-9am

Aug 22 Meeting with NYS Comptroller Audit team

Aug 28 Finance Committee Meeting 12pm

Aug 30-31 Kindergarten Screening

Sep 1-4 SCHOOL CLOSED Labor Day Weekend

Sep 5 Community Day Full Day Orientation and Open House for all students

Sep 6 First Day of School

Adjournment

President Stuart Young adjourned the meeting at 9:37 pm.

Respectfully Submitted,

Patty Dawson