

Truxton Academy Charter School

Regular Board Meeting November 10

Notice was provided on our website, www.truxtonacademy.org on October 31, 2025.

Call to order: Meeting was called to order by Vice President Krysta Austen at 6:32 p.m.
The pledge to the flag was led by Vice President Austen

Members Present: Krysta Austen, Tom Brown, Carol Woodhouse, Jeff Perry, Carol Eldred

Members Excused: Stuart Young, Korinne L'Hommedieu

Others present: Scott Anderson, Patty Dawson, Kim Bull, Aaron Kinney, Andrea Dawson

Community Comments: None

Approval of Minutes: The October 27, 2025 minutes were accepted by Vice President Austen as presented with no objections.

School Report:

Executive Director Patty Dawson reported:

- The first quarter of the school year has ended.
- Parent teacher conferences went well with every parent scheduled in person or by telephone. The staff shared a pot luck luncheon today as well.
- Student numbers showed in the Data Dashboard at the end of October was 107 and today, November 10 it is 106.
- Attendance is good. There has been some sickness and the school is reaching out to the families with chronic absentees.
- Staffing is okay.

Head of School Scott Anderson reported

- Assessment Data: iReady reading assessment. He shared a graph showing growth of grade levels. Some students have reached 50% of the growth projected for the whole school year and there are students who have met 100%.
- In math, many students are moving towards proficiency. The teachers are working hard with their students as there are multiple levels within a classroom they are working with.
- Grades 6, 4, and 1 are at a high level of performance. Grades 2 and 5 are at a mid-level of performance and Grade 3 is currently at the lowest level of performance. Kindergarten is reading only.
- Mr. Anderson met with parents at the Quarterly Connection Expo. He is excited that the high tunnel produced a lot of vegetables which were able to be used. The 4th grade had a macaroni and cheese challenge; the 1st graders showed how to make a bird feeder and were very knowledgeable about several species of birds; 5th and 6th graders made catapults and were measuring distances of marshmallow being launched as well as different angle to help the marshmallows fly farther. The parents were asked to complete a survey. Overall their comments were positive. They have great appreciation for the staff of the Truxton Academy Charter School and community. Some felt they needed to know their student's progress more often which will be addressed.

Board Committee Reports:

Academic Committee Report

Jeff Perry reported.

- Notes from the November 3, 2025 meeting were available for the Board to review.

- The iReady reading growth was reviewed as well as math.
- No issues with staffing. Coaching and using a lot of informal observations.
- Improving staff moral support. Scott Anderson is working on ideas for a hot chocolate bar as well as a waffle bar. One of these will be implemented before the Christmast break.
- A staff member from CNYRIC is crunching data to track growth of the students.
- As far as academics the next step is to create a draft document to submit to SED and build off that.
- Will be working on mid-quarter progress reports for parents.
- Will also be working on transitioning 6th grade students to other schools.

Financial Controls Report

Tom Brown reported that the Finance Committee met on November 4, 2025.

- Notes from the meeting were emailed to the Board.
- Statement of cash flow will be built into a report for the future.
- Groton Central School has caught up on monies due for tuition.
- Grant tracker has been added to the report to be in compliance with the audit.
- Action Item: Motion made to approve the Employee Handbook as presented.
Motion offered by Jeff Perry
Seconded by Carol Woodhouse
All in favor. Carried.

Operations Committee

Tom Brown reported. The Operations Committee met on November 4, 2025. Notes from the meeting were included in the email to the Board.

- Nutrition is under Administrative Review. Site review will take place on December 11, 2025.
- Patty is looking for someone to take the lead on the Gala committee

Old Business

- Approve Final 2024-2025 Audit. It was noted by Executive Director Patty Dawson that the Audit was submitted in a timely manner.
- Motion to approve the Truxton Academy Charter School Final 2024-2025 Audit as presented.
Motion offered by Carol Woodhouse
Motion seconded by Jeff Perry
All in favor. Carried.
- Approve 2025-2026 Family Handbook.
Motion to approve the 2025-2026 Truxton Academy Charter School Family Handbook.
Motion offered by Tom Brown
Motion seconded by Jeff Perry
All in favor. Carried.

New Business

- The Board reviewed the 2026-2027 Student Application (which is available in English and Spanish)
Action Item: Motion to approve the 2026-2027 Truxton Academy Charter School Application due by April 1, 2026, with the Lottery date of April 13, 2026.
Motion offered by Tom Brown
Motion seconded by Jeff Perry
All in favor. Carried.
- The Board re-examined the new board member orientation.
- The old well of the school needs to be plugged off. A pallet of Bentonite will be purchased by the school for \$1,800.00. The Truxton Community Center will be reimbursing the school after the purchase.
- Action Item: Motion to approve the purchase of a pallet of Bentonite in the amount of \$1,800.00, which will be reimbursed by the Truxton Community Center.
Motion offered by Carol Woodhouse
Motion seconded by Jeff Perry

All in favor. Carried.

School/Community Events

Events were reviewed by the Board. Scott Anderson made the Board aware of the Winter Snowcase which will be held on December 18, 2025 from 5:30 p.m. to 7:00 p.m. here at the school. Each class will perform and the SCA will have a hot cocoa bar and bake sale. If anyone would like to contribute to the bake sale, please contact Scott or Patty.

Motion to adjourn the meeting at 7:25 p.m.

Motion offered by Carol Woodhouse

Motion seconded by Tom Brown

All in favor. Carried.

The next Board of Trustees meeting will be held on Monday, December 8, 2025 at 6:30 p.m. at the Truxton Academy Charter School.

Respectfully submitted,
Andrea Dawson, Recording Secretary
Truxton Academy Charter School